

# **BOARD *of* GOVERNORS**

## **ASSOCIATE IN APPLIED SCIENCE**



The Board of Governors Associate in Applied Science program is a flexible degree option for busy adult students.

**To learn more, visit [www.cfww.com](http://www.cfww.com).**

## About the Program

The Board of Governors Associate in Applied Science (BOG AAS) is a flexible degree program designed for busy adult students.

All of West Virginia's public community and technical colleges offer the program. BOG AAS is perfect for working adults or individuals with family commitments or other obligations because BOG AAS students can create an individualized degree plan by combining:

- previously earned college credits;
- credits earned for work and life experiences;
- credits awarded through standardized testing; and
- traditional or distance-learning courses offered through the state's ten community and technical colleges.

That means the program is perfect for adults who have completed some college classes because any credits you have earned in the past can often count toward your degree — even if you have been out of school for a long time. You may even be able to count some of the knowledge you've gained from work and life experiences toward college credit. Plus, you can take classes to finish earning your degree at your own pace and on your own schedule.

BOG AAS allows you to build a degree program that works for you. But you've got to take the first step. Contact your local community and technical college or visit [www.cfvv.com](http://www.cfvv.com) to contact a coordinator and get started.

## Financial Aid

There are many ways for adult students to pay for college even if you attend part-time. Students should begin by completing the Free Application for Federal Student Aid (FAFSA), which can help secure federal and state funding, including grants and loans. To learn more, visit [www.cfvv.com](http://www.cfvv.com) and click on “adult learner.”

## Admission Requirements

Students are eligible for admission to the program two years after high school graduation. Students must not hold a degree from an accredited institution, nor be enrolled simultaneously in another degree program.



## Degree Requirements

**Total Credit Hours Required:** 60

**General Education:** 21 Credit Hours

- Communications
- Social Science
- Computer Literacy
- Math and Science

**General Electives:** 39 Credit Hours

Your credit hour requirements may be met in a variety of ways, including:

- Traditional Coursework
- Work and Life Experiences (Portfolio Submission, see back page)
- Standardized Exams
- Institutional Challenge Exams
- Military Training
- Evaluation of Non-Collegiate Sponsored Instruction

*An area of emphasis may also be awarded if a student has accumulated 15 or more credit hours in an occupational concentration.*

## Fees

There is no special application fee for admission to the program.

Registration and service fees for enrollment in courses are determined according to the established fee schedule at each college. A fee of \$300 is charged for a portfolio evaluation of work and life experience.

## Student Support

Each public community and technical college employs a BOG AAS coordinator to guide students through the program. The coordinator will help you apply for admission, enroll in your courses, complete the portfolio submission process, and meet other program requirements. To contact the BOG AAS coordinator at the community and technical college nearest you, visit [www.cfww.com](http://www.cfww.com) and click on “adult learner.”



## Earn Credits for Life and Work Experience

Adults continually learn new skills — on the job, through travel, by volunteering, and through independent study. The BOG AAS allows students to demonstrate their knowledge and earn college credits in a variety of ways, including the portfolio evaluation process.

Students can validate their college-level knowledge by submitting a portfolio describing learning experiences and relevant work. Adults who have already mastered skills can save precious time and money by taking advantage of the portfolio review process. If you are interested in earning college credits by submitting your portfolio, you should:

- Schedule an appointment with the BOG AAS coordinator at the school you attend or plan to attend;
- Register for the “Portfolio Development Course” on your campus; and
- Compile the required documentation for your portfolio.

Students can earn multiple credits for work in their portfolio, and credits will be assigned based on the type and quality of work submitted. There is a \$300 portfolio evaluation fee for students who choose this option.

Students may also demonstrate their knowledge by taking standardized tests, including CLEP, DANTES, or institution “challenge” exams. To learn more about these tests, contact the BOG AAS coordinator at your institution.

## For More Information

For a complete list of colleges that offer BOG AAS and to find a coordinator at the college nearest you, visit [www.cfww.com](http://www.cfww.com) and click on “adult learner,” or call 1 (866) TWO-YEAR (866-896-9327).



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